

Circular No: 074/2024-25

Date: 22.10.2024

Dear Parent,

Annual Function is an occasion of celebration, felicitation and festivity when students present wonderful performances and receive recognition for their efforts and achievements.

Annual Function & prize distribution 2024 for classes III to XII is scheduled to be held on 26<sup>th</sup> October 2024, Saturday at 4:45 pm. Invitation for the same shall be posted on the class whats app groups. We cordially invite you to grace the occasion. Entry passes for the event shall be sent a day before the event. Please carry your entry passes along with you to the venue without fail.

This year theme is “**SWAYAM PRABHA.....PARAKASHTHA AATMABAL KI**”, dedicated to the most inspirational women of India. The attribute of devotion, strength, sacrifice, valor, wisdom, honesty and integrity shall be depicted in very creative manner. Come and celebrate the legacy of the inspirational women. Let their stories ignite our spirit and encourage us to carry forward their message of empowerment.

You are requested to note the following schedule for the practice session.

| Date   | Schedule                           | Timings for all classes               | Bus/Van routes          |
|--|------------------------------------|---------------------------------------|-------------------------|
| 23 <sup>rd</sup> Oct. & 25 <sup>th</sup> Oct. 2024 | Evening Practice                   | 3:30 pm -7:30pm(III-XII)              | Regular routes will ply |
| 24 <sup>th</sup> Oct. 2024                         | Regular School Timings             | 7:20 am – 1:40pm(III-XII)             | Regular routes will ply |
| 26 <sup>th</sup> Oct. 2024                         | Reporting Time<br>2:30 pm(III-XII) | Till the program finishes<br>(9:00pm) | Regular routes will ply |

**Things to remember:**

- Students should carry two tiffins & water bottles on all days mentioned above. Every article brought by the students should be properly labeled. The bags should also be labeled.
- Parents are requested to send heavy tiffins.
- All the articles (only if applicable) asked by the scene in-charges should be submitted to the teacher on 24<sup>th</sup> Oct. or as directed by the teacher.
- The children must carry a reading book with them.
- All the students should be in school at 2:30 pm on 26<sup>th</sup> October i.e., Saturday.
- Reporting should be in the green rooms already allotted.
- Parents are requested not to take their wards home before the programme gets over.**
- On 25<sup>th</sup> and 26<sup>th</sup> October, the children should come to school with base makeup already done from home, or as directed by the teachers. Children would be sitting in the green room after their scene. Parents are **earnestly requested** to cooperate and take the children after the entire programme gets over.
- Visitors are not permitted in the green rooms and inside the school building.
- The dispersal plan for 26<sup>th</sup> October will be shared with you. Kindly adhere to it for convenience.
- It is compulsory to carry the entry pass for taking entry from the gate. You are requested to submit the same to the teacher incharge during dispersal while pick up of your child.
- Parents are earnestly requested to be seated by 4:45 pm.**

Please come to encourage the children like every year. We look forward to your whole hearted support & cooperation to make the annual day “**SWAYAM PRABHA.....PARAKASHTHA AATMABAL KI**” a grand success.

With best wishes

 Vandana Singh  
 Principal

